

Jong TNO privacy policy

At Jong TNO, we respect your privacy regarding any of your personal information and handle your data with care. In this privacy policy, we state what kind of information we save, why we collect it, how we use it and at what point it will be removed. We only ask for personal information in case we truly need it to provide our services to you.

This policy applies to all activities performed by Jong TNO.

By becoming a member of Jong TNO or by creating an account on our website www.jongtno.nl, you accept this privacy policy. If you have any questions about how we handle user data and personal information, feel free to contact us at board-jongtno@tno.nl.

This policy is effective as of the 16th of June 2021.

What information do we collect, and on what basis?

When you become a member of Jong TNO, we store and process the following personal data:

- Full name
- Titles
- Gender¹
- City of residence¹
- Date of becoming a Jong TNO member¹
- TNO personnel number
- TNO employment start date
- TNO type of contract (temporary or permanent)¹
- TNO email address
- TNO department
- TNO main location of work (*standplaats*)

For regular members and interns, this information is provided to Jong TNO by TNO. When you subscribe to a Jong TNO membership, you agree that TNO may pass the aforementioned data to Jong TNO. For regular members that have transferred to the extraordinary membership, this data is retained but not updated.

When an account is created and used on our website, we collect the following information from our members:

Account creation:

- Full name
- TNO email address

Account usage:

- Activity on the website (such as subscriptions, payments and declarations)

Activity information is collected via our Jong TNO website and is required for the website to run smoothly. By using the website, you agree to have your data stored. When you pay via the website or submit a declaration, we store your payment details for reimbursement purposes.

Your Jong TNO membership is considered a contract with Jong TNO. The processing of personal data regarding your Jong TNO membership and your online account details is therefore based on the performance of this contract and any (financial) obligations that may result from this membership.

¹ Only for regular members.

Why do we collect this information?

Your information will be used for the following activities:

- Jong TNO-related communication (e.g. newsletters, emails and for functionalities on the Jong TNO website)
- Sending payment requests
- Reimbursement of your declarations
- Reimbursement of events that you have already paid for, in case of (but not limited to) you unsubscribing on time or the event being cancelled.

We do not share your data with third parties without your approval. By accepting this privacy policy, you agree to having your data shared with the third parties mentioned in 'Third-party services' section below.

How is the data stored and for how long?

We only retain collected information for as long as necessary to provide you with the requested service. The data we store is protected through commercially acceptable means to prevent loss and theft, as well as unauthorized access, disclosure, copying, use, or modification. We will delete your personal data with the first update after we have received your termination request of your Jong TNO membership. Only your TNO mail address will be stored up until a year after termination for verification purposes.

We do not share your information with third parties, except when required by law or when it is necessary in order to provide you with our services². However, our website may link to external sites that are not operated by Jong TNO. Please be aware that we have no control over the content and practices of these external sites, and we cannot accept responsibility or liability for their respective privacy policies.

Photographic material

Photos can be taken during Jong TNO events. These photos will in general be used for activities such as:

- Jong TNO-related communication
- Marketing of our events
- Archiving purposes

These activities can be either public or non-public.

Non-public use of the photos

With 'non-public' or 'internal' use we mean that the photos are **only visible to those with an account on the Jong TNO website**. An example is the part of our website that is protected by the log-in system.

Public use of the photos

With 'public' or 'external' use, we mean that the photos are **also visible to people that are not necessarily a member of Jong TNO**. An example are the photos on our website's homepage.

Some photos might be used on our website for illustrative purposes. This will always be done without any link to personal data.

Moderation and rights

We will make sure that photos posted by Jong TNO are moderated and contain no graphic content, regardless of whether they are posted internally or externally.

Note that photos might also be taken during events organised by external parties. Please be aware that we have no control over these photos and cannot accept any responsibility or liability.

² This includes our webmaster, which might be a contracted third party, who needs access to the data in order to maintain and develop our website. We have strict agreements that adhere to the GDPR standards.

Your rights

You are free to refuse any request for your personal information, with the understanding that we may be unable to provide you with some of the services provided by Jong TNO.

If you want any photographic material with your image to be removed, this can be done by emailing the board at board-jongtno@tno.nl.

Third-party services

We use the services of the following third parties to improve your experience with Jong TNO. They also handle and store some personal data. Click on the service name to see their privacy policy.

- We use [Mailchimp](#) to send newsletters and to track member engagement with those newsletters.
- We use [Google Analytics](#) to track the usage of our website. This service also stores cookies when you use our website.
- We use [Mollie](#) to process your payments via our website.
- We hire companies or individual persons to organise or host our events. We will minimize the personal data we share with them as much as possible. By subscribing to an event, you accept the privacy policy of that third party. If it is unclear which third party that is, Jong TNO will provide you with that information upon request.

Cookies

Other than the cookies collected by third parties, as mentioned in the 'Third-party services' section, we only store essential cookies on your devices to make our website function.